

Village of Misenheimer
Council Meeting - Community Building
Monday, December 15, 2025 6PM

Council Present: Michael “Frizbee” Herron, Mayor
Jamie Hammill, Mayor Pro Tem
Jeff Watson
Jon Byers

Staff: Anita Blair, Manager/Clerk
Markus Lambert, Police Chief

Council Absent: Peter Edquist

1. Call to Order: Mayor Herron called the meeting to order at 6:00 pm.

2. Moment of Silence: Mayor Herron requested that a moment of silence be observed.

3. Ethics Statement: Anita Blair read the Ethics Statement asking if any Council members present may have any potential conflict(s) of interest or any known or perceived conflict(s) of interest related to the meeting Agenda presented. No conflicts were noted.

4. Approval of 12/15/25 Council Meeting Agenda: Jamie Hammill moved to approve the agenda as presented. Jeff Watson seconded the motion and it was approved by a 4/0 vote.

5. Approval of the 11/10/25 Council Meeting Minutes: Jamie Hammill moved to approve the 11/10/25 Council Meeting Minutes as presented. Jon Byers seconded the motion and it was approved by 4/0 vote.

6. Public Comment Period: No public comments were offered.

7. Audit Presentation & Acceptance-Tony Brewer, CPA, PC: Mr. Tony Brewer reported the Village received an unqualified (clean) opinion.

As of the close of the current fiscal year, governmental funds reported combined ending fund balances of \$784,244, with a net decrease of \$73,560 in fund balance. Approximately 9% of this total amount, or \$72,968 is restricted.

At the end of the current fiscal year, unassigned fund balance for the General Fund was \$711,276 or 101 percent of total general fund expenditures for the fiscal year.

Mr. Brewer noted there were no Performance Indicators of concern.

The ad valorem collection rate was 98.41% which is above state average of 97%.

He informed Council that Finance Officers must now be bonded for 10% of total budget expenditures, including capital projects, up to \$1mm. This also includes expenditures covered by grant funds.

Jamie Hammill moved to accept the audit as presented by Tony Brewer. Jon Byers seconded the motion and it was approved 4/0.

8. Review Unaudited Financial Status at 11/30/25: Anita Blair reported the unaudited financial status and reviewed the major monthly expenditures. The reconciled bank balances as of 11/30/25 are:

General Fund	<u>\$ 615,691</u>
Powell Bill	<u>\$ 14,338</u>
Total	<u>\$ 630,029</u>

Budget Amendment – A budget amendment was presented to increase public safety supplies, and decrease public safety capital outlay, each for \$3,100. Jamie Hammill moved to approve Fiscal Year 25/26 Budget Amendment #2 as presented. Jeff Watson seconded the motion and it was approved 4/0.

9. Review & Approve Gladstone Concept Design Contract – The Bogle Firm, PLLC: Anita Blair reported that a preliminary contract was received from The Bogle Firm, LLC, but felt that it should be revised. After reviewing the contract, Council agreed that the contract was more than needed at this time. Council’s preference was for Mr. Bogle to meet onsite with the Village Manager, conduct an on-site assessment, keeping our goals and needs in mind, and provide a professional opinion to Council on the following:

- Potential location of restrooms and storage for tables and chairs
- Location of handicap ramp and parking
- The overall feasibility of developing the property as a venue
- A general estimate of the potential costs
- A realistic assessment of whether Council’s vision as a venue is attainable

Council previously approved \$5,000 toward this effort at the August 11, 2025 Council meeting.

10. Council Meeting Dates for Calendar Year 2026: Jeff Watson moved to approve the 2026 Council Meeting Calendar with every meeting to be held on the 2nd Monday of each month, except for June. The June meeting will be held on June 15th, the 3rd Monday of June. Jamie Hammill seconded the motion and it was approved 4/0.

11. Council and Staff Appointments (Primary & Alternate(s) if Applicable): Jamie Hammill moved to keep all appointments the same as the current year. Jeff Watson seconded the motion and it was approved 4/0. The appointments are:

- NCDOT/RRRPO TCC Representatives (Staff)** - Anita Blair-Primary, Markus Lambert-Alternate
- NCDOT/RRRPO TAC Representatives (Elected Officials subject to SEI)** – Michael Herron-Primary, Jeff Watson-Alternate
- Centralina Regional Council Delegate & Alternate (Elected Officials)** – Jamie Hammill-Primary, Jeff Watson-Alternate

12. Police Report – November, 2025 – Chief Lambert reviewed the Police Report Highlights with Council and reported 423 total calls for service, 16 traffic stops, suspicious vehicles/person, one arrest, one vehicle chase and 299 property checks.

13. Other Business: No additional business was discussed.

14. Adjournment: The meeting adjourned at 7:41 pm.

Mayor Michael “Frizbee” Herron

Date

Anita Blair, Manager/Clerk

Date